



St. Michael's Parish School
Ashburton

MAINTENANCE & GROUNDS POLICY

Reviewed May 2009

Purpose of the Policy:

The purpose of the policy is to provide guidelines for:

- Ensuring a safe environment for all who use the school facilities
- Promoting a high standard of up keep to school facilities
- Maintaining a good general appearance of the school

Underlying Principles & Values:

St Michael's Parish School is an important part of the Parish and local community. Well maintained school facilities are necessary for reasons of safety, and also to provide an environment in which it is pleasant to work and play. School pride and morale is fostered and the school image is enhanced. A cared for school supports students and staff in the growth of respect for each other and the school facilities. Through prevention and pro active maintenance, a safe environment will be provided for all users of the school.

The duty of care for the maintenance of St Michael's Parish School will be the responsibility of staff, parents, students and others.

All families are encouraged to participate in School Enhancement Sessions to maintain and develop the school and church grounds and facilities.

Definition

Maintenance refers to the inspection, modification and repair of school infrastructure and grounds to ensure they are maintained in sound condition.

Implementation Plan:

1. Each year a Parish maintenance committee shall be formed under the direction of the School Advisory Council and the Parish Pastoral Council. The Maintenance Committee shall include both parent volunteers and parishioners responsible for co-ordinating the maintenance and development of school and church grounds.
2. The Maintenance Committee shall appoint a Chair person to coordinate the School & Parish Enhancement sessions.
3. Subject to item 4 below, a School Enhancement Levy of \$90 per annum per family is charged with the Term 3 account.
4. Families who attend at least two School Enhancement sessions during the year will not be charged the \$90 levy. Families who attend one School Enhancement session during the year will be charged \$45.
5. At the commencement of the school year the Maintenance Committee shall set up to 6 School Enhancement dates for that year.
6. In Term 1 each family shall nominate the School Enhancement dates which they propose to attend. A minimum of two (2) nominations are required. Families will receive a reminder through the school newsletter prior to their nominated School Enhancement date.

Evaluation Plan

Evaluation of this policy will be in accordance with the School Improvement Plan review cycle.

Ratified by School Advisory Council August 2009