

FAMILY DETAILS

MOTHER/GUARDIAN 1 INFORMATION

Surname:
Christian name:
Address:
P/code
Telephone: (H)
(B)
(M)
Religion:
Australian Citizen: <input type="checkbox"/> Yes <input type="checkbox"/> No
Country of Birth:
★ Does the mother/guardian speak a language other than English at home? If more than one language, indicate the one that is spoken most often <input type="checkbox"/> English only <input type="checkbox"/> Other, please specify _____
★ Mother's/guardian's Occupation: _____ What is the occupation group of the mother/guardian? _____ Please select the appropriate parental occupation group from the attached list (A, B, C, D or N) If person is not currently in <u>paid</u> work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation. If person has not been in <u>paid</u> work in the last 12 months, enter 'N'
Employer:
★ What is the highest year of primary or secondary school the mother/guardian has completed? For persons who have never attended school, mark 'Year 9 or equivalent or below'. <input type="checkbox"/> Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent <input type="checkbox"/> Year 9 or equivalent or below
★ What is the level of the highest qualification the mother/guardian has completed? <input type="checkbox"/> Bachelor Degree or above <input type="checkbox"/> Advanced Diploma/Diploma <input type="checkbox"/> Certificate I to IV (including Trade Certificate) <input type="checkbox"/> No non-school qualifications

FAMILY DETAILS

FATHER / GUARDIAN 2 INFORMATION

	Surname:
	Christian name:
	Address:
	P/code
	Telephone: (H)
	(B)
	(M)
	Religion:
	Australian Citizen: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Country of Birth:
★	Does the father/guardian speak a language other than English at home? If more than one language, indicate the one that is spoken most often <input type="checkbox"/> English only <input type="checkbox"/> Other, please specify _____
★	Father's/guardian's Occupation: _____ What is the occupation group of the father/guardian? _____ Please select the appropriate parental occupation group from the attached list (A, B, C, D or N) If person is not currently in <u>paid</u> work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation. If person has not been in <u>paid</u> work in the last 12 months, enter 'N'
	Employer:
★	What is the highest year of primary or secondary school the father/guardian has completed? For persons who have never attended school, mark 'Year 9 or equivalent or below'. <input type="checkbox"/> Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent <input type="checkbox"/> Year 9 or equivalent or below
★	What is the level of the highest qualification the father/guardian has completed? <input type="checkbox"/> Bachelor Degree or above <input type="checkbox"/> Advanced Diploma/Diploma <input type="checkbox"/> Certificate I to IV (including Trade Certificate) <input type="checkbox"/> No non-school qualifications

FAMILY STATUS

<input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Single Parent Family <input type="checkbox"/> De facto
Is there a Parenting Plan? <input type="checkbox"/> No <input type="checkbox"/> Yes (Please provide copy to school)

Please note: All areas highlighted by the ★ must be completed on this enrolment form.

STUDENT INFORMATION

SURNAME: _____

CHRISTIAN NAME/S: _____

PREFERRED NAME: _____

ADDRESS: _____

Post Code: _____

DATE OF BIRTH: ____ / ____ / ____ ★ SEX: Male Female

★ Is the student of Aboriginal or Torres Strait Islander origin?

No Yes, Aboriginal Yes, Torres Strait Islander Yes, both Aboriginal & Torres Strait Islander

★ In which country was the student born?

Australia Other – please specify _____

If not Australia, date of arrival: ____ / ____ / ____

STUDENT RELIGIOUS DENOMINATION DETAILS

RELIGIOUS DENOMINATION: _____

Baptism Date: _____ Parish/Place of Baptism: _____

SACRAMENTS already received:

Reconciliation Date: _____ Parish: _____

Communion Date: _____ Parish: _____

Confirmation Date: _____ Parish: _____

STUDENT LANGUAGE DETAILS

★ Does the student speak a language other than English *at home*?

If more than one language, indicate the one that is spoken most often

No, English only Yes, Other – please specify _____

Does your child attend Language School?: Yes No

If yes, name of Language School attending: _____

If yes, specify language learnt at Language School: _____

PREVIOUS SCHOOL / KINDERGARTEN

YEAR LEVEL (to be enrolled in this school): _____ in **2012**

IF ENROLLING FOR PREP PLEASE NAME KINDERGARTEN ATTENDING AT PRESENT: _____

ADDRESS: _____

Or PREVIOUS SCHOOL: _____ YEAR LEVEL: _____ (at previous school)

ADDRESS: _____

STUDENT'S FAMILY INFORMATION

How many children in family: _____ Position in Family: _____

Names of Siblings attending this school: _____ Year level: _____
_____ Year level: _____
_____ Year level: _____

Names and School of Siblings not attending this school (and year level if applicable):

NAME	SCHOOL	Year level:
_____	_____	_____
_____	_____	_____
_____	_____	_____

EMERGENCY INFORMATION

Name of Family Doctor: _____ Telephone No. _____

Address: _____

Ambulance Subscription: Yes No Medicare No.: _____

Private Health Insurance: Yes No

Every effort will be made to contact you in the case of an emergency or illness. However should you be unavailable, please nominate two relatives, neighbours, or friends who can drive and are available during school hours. In the event that both parents/guardians and emergency contacts are unable to be contacted an ambulance will be called.

<u>Emergency 1:</u>	<u>Emergency 2:</u>
Name: _____	Name: _____
Relationship to child: _____	Relationship to child: _____
Contact Telephone: (H) _____	Contact Telephone: (H) _____
(M) _____	(M) _____
(B) _____	(B) _____

STUDENT'S MEDICAL HISTORY

Does your child suffer from any medical conditions of which we need to be aware? Yes No

If yes, please provide details: _____

MEDICAL AUTHORITY

During the period of enrolment at St Michael's Parish School, in the event of any illness, or accident, I accept responsibility and authorize the person in charge in obtaining of such medical assistance as my child may require, should the school not be able to contact either parent. I also authorise the doctor called to administer an anaesthetic if necessary.

Following notification by the school, I will promptly attend any location to which my child may be taken for treatment.

Signature of Parent/Guardian: _____ Date: _____



STUDENT TRAVEL DETAILS

Expected mode of travel (mostly) Please tick one:

To School

From School

- | | | |
|--------------------------|-----------------------|--------------------------|
| <input type="checkbox"/> | Walks | <input type="checkbox"/> |
| <input type="checkbox"/> | Rides bike or scooter | <input type="checkbox"/> |
| <input type="checkbox"/> | Car | <input type="checkbox"/> |
| <input type="checkbox"/> | Public Transport | <input type="checkbox"/> |
| <input type="checkbox"/> | Other | <input type="checkbox"/> |



PERMISSION FORMS

- Permission to take and use photographs and display work throughout the period of enrolment at St Michael's Parish School.
- Consent for distribution of family information: [Class representatives create a contact list for each class, available to all class guardians]



LOCAL EXCURSIONS PERMISSION FORM

- Our local community has much to offer in the way of sporting facilities and resources. This permission will cover any such short neighbourhood excursions during the period of enrolment at St Michael's Parish School.

Signed: _____ Date: _____
 (Parent/Guardian)

FINANCIAL INFORMATION

ACCOUNT DETAILS

Account to be addressed to:

Name: _____

Address: _____ Post Code: _____

Name: _____

Address: _____ Post Code: _____

PARISH

Do you contribute to St. Michael's Parish through Parish Support Program?

- Yes No

SCHOOL FEES

It is a condition of enrolment that all families contribute toward school fee and levy payments. The attached sheet shows the School Fees per family for the 2011 school year.



Occupation Group

Please select the appropriate group from the following list. If you are not currently in paid work but have had a job in the last 12 months, or have retired in the last 12 months, please use your last occupation to select from the list. If you have not been in paid work for the last 12 months, enter 'N' into the 'occupation code' field on the enrolment form.

List of Parental Occupations:

OCCUPATION GROUP A

Senior management in large business organisation, government administration and defence, and qualified professionals

- **Senior Executive / Manager / Department Head** in industry, commerce, media or other large organisation
- **Public Service Manager** (Section head or above), regional director, health / education / police / fire services administrator
- **Other administrator** [school principal, faculty head / dean, library / museum / gallery director, research facility director]
- **Defence Forces** Commissioned Officer
- **Professionals** - generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others:
 - *Health, Education, Law, Social Welfare, Engineering, Science, Computing* professional
 - *Business* [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]
 - *Air/sea transport* [aircraft / ship's captain / officer / pilot, flight officer, flying instructor, air traffic controller]

OCCUPATION GROUP B

Other business managers, arts/media/sportspersons and associate professionals

- **Owner / Manager** of farm, construction, import/export, wholesale, manufacturing, transport, real estate business
- **Specialist Manager** [finance / engineering / production / personnel / industrial relations / sales / marketing]
- **Financial Services Manager** [bank branch manager, finance / investment / insurance broker, credit / loans officer]
- **Retail sales / Services manager** [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]
- **Arts / Media / Sports** [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]
- **Associate Professionals** - generally have diploma / technical qualifications and support managers and professionals:
 - *Health, Education, Law, Social Welfare, Engineering, Science, Computing* technician / associate professional
 - *Business / administration* [recruitment / employment / industrial relations / training officer, marketing / advertising specialist, market research analyst, technical sales representative, retail buyer, office / project manager]
 - *Defence Forces* senior Non-Commissioned Officer

OCCUPATION GROUP C

Tradesmen/women, clerks and skilled office, sales and service staff

- **Tradesmen/women** generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group
- **Clerks** [bookkeeper, bank / PO clerk, statistical / actuarial clerk, accounting / claims / audit clerk, payroll clerk, recording / registry / filing clerk, betting clerk, stores / inventory clerk, purchasing / order clerk, freight / transport / shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]
- **Skilled office, sales and service staff:**
 - *Office* [secretary, personal assistant, desktop publishing operator, switchboard operator]
 - *Sales* [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]
 - *Service* [aged / disabled / refuge / child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

OCCUPATION GROUP D

Machine operators, hospitality staff, assistants, labourers and related workers

- **Drivers, mobile plant, production / processing machinery and other machinery operators**
- **Hospitality staff** [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper]
- **Office assistants, sales assistants and other assistants:**
 - *Office* [typist, word processing / data entry / business machine operator, receptionist, office assistant]
 - *Sales* [sales assistant, motor vehicle / caravan / parts salesperson, checkout operator, cashier, bus / train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]
 - *Assistant / aide* [trades' assistant, school / teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum / gallery attendant, usher, home helper, salon assistant, animal attendant]
- **Labourers and related workers**
 - *Defence Forces* - ranks below senior NCO not included above
 - *Agriculture, horticulture, forestry, fishing, mining worker* [farm overseer, shearer, wool / hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/ logging worker, miner, seafarer / fishing hand]
 - *Other worker* [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor].